Notes of PPG meeting 3pm Tuesday 26th March 2019

1. Everyone welcomed to the meeting.
2. **Present -** Dr Linn, Alison Couldry , Wendy Barron, Margaret Easter, Sue Leslie, Terry Moore, June and Phil Milne.
3. **Apologies -** Barry Easter
4. **Minutes of Meeting -** 29th January were agreed and signed.
5. **Matters Arising**

**Toilet Refurb -** David will be commencing work over the Easter weekend to avoid too much disruption. Alison to get his and 1 other quote so that we can try to apply for grants. AC/JM

**New member-** Both Mr Samtani and Mrs Luketa will be invited to next meeting. AC

 **Speaker in Reception -** Dr Linn and Alison will explore possibilities. PL/AC

1. **Treasurers Report**
2. **Surgery News -** A very experienced Health Care Assistant, Rachel has been appointed and working 4 days a week. There will be 2 new trainee doctors in August. The Senior Paramedic, Stuart, employed by the Neighbourhood Group is proving to be very valuable and does many of the home visits. Receptionists are now called “Care Navigators”. Patients when making appointments will be asked a series of questions to enable them to see the appropriate practitioner. This will be explained in the Spring Newsletter. Discussions have been going ahead with NHS England regarding healthcare provision following the Easton Park development and other housing development around Dunmow. The Councillors present were able to explain that as yet nothing had been approved for Easton Park and other developments had not commenced.
3. **Comments Box -** Nothing to report.

1. **Fund Raising -** Thequiz had been enjoyed by all who took part.

The Cake sale will be held on Tuesday 16th April. A rota has been done and offers of cakes been received. Alison will make some gluten free and June will do some dairy free. Everyone asked to ensure that ingredients are listed on cakes. June will ensure bags etc. will be available

A Children’s “Guess the name of the Chicken who laid this Egg” will be organised by Alison commencing 8th April and drawn on 18th. It will cost £1 a go.

 June has supplied the egg. Proceeds from both of these will go towards the Toilet

 Refurbishment Project

1. **AOB**

**Newsletter -** It was agreed that the Spring Newsletter will explain new titles etc. Eg Care Navigators and will also give information which patients might find useful and interesting. Committee members involved in various community projects etc. to let June have a brief write up for inclusion.

**Thanks -** Terryexpressed personal thanks from his family for the help received from the surgery for his mother-in-law.

**Remap -** Philmentioned this charity and what they do. The details of this will be included in Newsletter.

1. **Date of Next Meeting - Tuesday 28th May 2019**  3pm