**Notes of Angel Lane PPG virtual meeting. Tuesday 30th June 2020**

1. Everyone welcomed to the meeting.
2. **Present:** Dr Linn, Alison Southgate, Margaret Easter, Raj Samtani, Margaret Easter, Terry Moore, Phil and June Milne. Wendy tried but had technical problems.
3. **Apologies:** Sue Leslie, Marian Luketa
4. **Minutes of Meeting:** 30th June 2020 were agreed and signed.
5. **Matters Arising:** None
6. **Treasurers Report** £578.65 ( There has been no change)

Bank Statement not received as yet so Phil asked to contact bank as Raj wants to ascertain the sponsorship total and to close it.

1. **Surgery News/Covid 19:**

Not a great deal of change since last meeting but the surgery is much busier, in fact almost back to normal. The phones are very busy and consideration was given to more lines but it was not viable. The messages are in the process of being changed and we have more receptionists now taking calls as all appointments are booked this way or on line.

Covid 19 cases are very low, only 7 in Uttlesford this week. Colchester, Clacton and Braintree are all up. Dr Linn said it was a worry that gyms are open as this could increase the spread.

There has been a dedicated Covid hub at Saffron Walden where patients were referred but there are so few cases now it will be closing soon. The surgery is geared up to take any cases. It was queried if more antibiotics had been prescribed during the crisis and Dr Linn said although they do not have the numbers yet he would expect a small increase.

The new text system is not running yet but should be in the near future and it will include nurse appointments.

1. **Flu Clinics.** The Government have announced the inclusion of over 50’s. Vaccine has been procured centrally but there is no guidance as to how surgeries will order this.

Delivery date for over 65 vaccine will be W/B 21st September and from past

experience, it will be on time. Clinic dates have not been fixed yet but the procedure

will be as follows.

Appointments will be booked with only a time given. It will be stressed to patients

that they must stick to the time given. The clinics will be from 9am to 1.30pm

Patients will be met in car park and booked in by a receptionist. There will be one member of staff inside to direct patients.

Surgery will operate a walk through system using four left hand side consulting rooms. In each, there will be a clinician doing vaccinations and a receptionist doing the administration.

Patients will exit through the door at the end of the main corridor which leads into the car park.

CCG had asked for thoughts requests etc. Alison had replied with queries around PPE and she hoped more information would be available at the Practice Managers meeting on Wednesday.

Times will be very strict and distance markers will be in place. Gazebo’s offering shelter and chairs may be available. ME asked about disabled access and it was thought this would be ok for wheelchairs but not mobility scooters.

There can be no PPG involvement this year and June suggested PPG members could be used to do a test run.

Raj asked if a venue like Foakes Hall could be used. This suggestion had already been put forward by Terry via email but Alison said it would be very difficult as CCG have to approve venue and cleanliness, records etc would be more difficult. The surgery are confident they can do it within our own premises.

There will probably be two Clinics for over 65’s. When under 65’s vaccine date is known there will either be a separate clinic or mixed with the over 65’s. Schools are responsible for school age children.

1. **Fund Raising.**

It was suggested that as there can be none at the flu clinics we should put some donation boxes in the Surgery to ask for donations, with a simple Thank You.

Sue had suggested selling masks but if patients forget, surgery will provide.

1. **A.O.B**

Terry asked if a Gazebo will be provided over the winter to shield patients waiting at Dispensary. Alison said it is unlikely as it would be difficult to erect and dismantle daily. Patients will have to bring their own umbrella’s

Margaret asked Peter how long Covid tests last. He said it is only for that moment in time when the test is taken. You could catch the virus the same day after your test or it may be in the very early stages when you have the test so not pick it up . Care homes are tested on a weekly basis because of this.

Phil asked if it was correct to assume that when a Covid vaccine is available there will be similar procedures to Flu for vaccinations. It was thought that this would be the case but we have no idea how it will be rolled out if and when it is available.

Alison reported that Marian has indicated that she will be unavailable to do Tuesday meetings for a while as she has other commitments.

1. **Date of Next Virtual Meeting.**

To be able to accommodate Marian the next meeting will be on

**Wednesday** 30th September 2020 2pm.  **Alison will send out joining**

**invitations.**