**Notes of PPG meeting 3pm Tuesday 16th January 2018**

1. Everyone welcomed and wished a Happy Healthy New Year. Some members had not been well with flu but hopefully now on the mend
2. **Present:** Alison Couldry, Margaret and Barry Easter, Wendy Barron, Terry Moore, Margaret Cole, Phil and June Milne. Dr Linn attended for part of the meeting.
3. **Apologies:** Sue Leslie
4. **Minutes of Meeting**  14th November 2017 were agreed and signed
5. **Matters Arising**

**Patient Call System.** It is working well except patients sitting outside the dispensary area can’t hear very well so Alison will explore the possibility of having a speaker installed. AC

1. **Treasurers Report** – £1544£1544.40 (was £1521.40)???

**(**Income – Books £10.00, Donation £13.00)

1. **Surgery News.**

**Comments Box.** Alison getting new form printed. AC

**Staffing.** Dr MacInnes has left. We are recruiting and the CCG has launched a new scheme of which we will be part, to recruit Doctors from Eastern Europe.

**Nurses.** Jo has joined us 3 days, Diabetes specialist. Helen is semi retiring and Pippa doing 1 day.

1. **Fund Raising – Patient Toilet refurbishment.** It is difficult to get quotes from different trades for small jobs and they don’t want to work at weekends. Our preferred choice is for David to do the complete job but he is very busy. Barry will get a quote from him. When available June will speak to Airport re grants. BE/JM
2. **AOB.** Everyone thanked Alison for the Christmas presents and for delivering them personally. They felt it was unnecessary but Alison and Dr Linn said it was a pleasure and a small token of their appreciation for all that the PPG members do.

**Data Protection.** June explained that under the new rules which are being introduced, any organisation keeping personal details of members and use them to circulate information, are required to seek agreement that this can continue. The only details that are circulated are email addresses. Everyone agreed that this can continue.

**(Sue.** Can you confirm that you are happy with this please? Thanks June.**)**

Margaret Cole indicated that she feels the time has come to stand down from membership of the group having been in the group since its formation in 2011.

Her resignation was reluctantly accepted and she was thanked for her contributions over the years.

1. **Date of Next Meeting: Tuesday 6th March 2018 at 3pm**