

PPG MEETING Minutes – 16.03.11

Attendees: Dr Peter Linn (PL) Deborah Wald (DW)
 Liza Davies – Minute Taker
 Margaret Cole (MC) Margaret Easter (ME)
 Peter Stebbing (PS) Richard Harris (RH)
 Philip Milne (PM) June Milne (JM)
 Wendy Baron (WB) John Bridges (JB)

Apologies: Chloe Sayers

Initial	Comments
PL	Opened the meeting. Introduction made.
All	Introductions made.
DW	Covered the ground rules of the PPG.
PL	Asked if everyone agreed to a group photo
All	Agreed
DW	What is a PPG? 48% of GP's Practices now have a PPG. All GP practices are aiming to have a PPG in the near future.
DW	What's the propose of a PPG? Explained the objectives of PPG as covered on the slides.
PM	Suggested the Stroke Support Group would be a good line of communication.
WB	Asked about the Transport services we use.
DW	Transport used UCT and Christian Care Group.
DW	Helping the practice – Discussed the success of the Flu Clinic and the involvement of the WI. Fundraising from these events meant a £500 cheque for the Farleigh Hospice.
JB	Suggested that we work with the local paper
JM	Asked about a leaflet, would like more updates
DW	Agreed, and wants more help in distribution of the newsletter
RH	Suggested it could go in the Broadcast
WB	Suggested if not put in Broadcast, then advert in paper that newsletter is available from the surgery
DW	Confirmed minutes of the meeting and next newsletter will be on website
DW	Announced that the 0845 number will go back to 01371 number, in 6/8 weeks
PL	Explained the difficulties of changing back, the financial implications, etc..
DW	How to inform patients of the change, it will be advertised in the local paper, patients with mobiles will be texted and stickers will be put on prescriptions
DW	Informed group that large screen will be put in waiting area with patient information and alerts to any large changes in the surgery and also a news channel will be shown.
JM	Asked about toy box corner
DW	Looking at toy box activity station
DW	Asked for ideas for newsletter and website
JM	Mentioned that not all have access to internet

DW	Always a hard copy available
DW	Arranging Special Health Care Events, asked for ideas
JB	Rotary Club had Dr Nigel Tam at lunch to present talk on testicular cancer
DW	Good for the Patient to have ppg. (read from slide)
RH	Asked how are we going to get the people in the ppg to help
PL	Asked that in next meeting we appoint chairman, also that the ppg could help patients by being a point of contact, that we will keep the group small and manageable at present time, and develop into a larger group at a later stage
RH	Patients need to feel involved
PS	Pointed out its always the same people that do all the work
PL	We have a good strong group
JM	Went to meeting last week "Your NHS, your say".
ALL	Next Steps
	Meeting agreed to on 4 th May at 6.30pm
	Appoint chairman/secretary
	Structure and management needs to be put into place