Notes of PPG meeting 3pm Tuesday 28th May 2019

1. Everyone welcomed to the meeting especially Marian who was attending her first meeting
2. **Present:**  Alison Couldry , Wendy Barron, Sue Leslie, Terry Moore, June and Phil Milne, Marian Luketa
3. **Apologies:** Dr, Linn, Barry and Margaret Easter, Mr Raj Samtani was unable to attend his first meeting due to illness.
4. **Minutes of Meeting**  26th March were agreed and signed.
5. **Matters Arising: Toilet Refurb.**  David was unable to commence work so The Hamilton Group were given the job and work is now in progress. Patients are able to use staff toilets if required. June has applied to Stansted Airport Passenger Community fund for a grant but has not heard anything.

 **Speaker in Reception:** Dr. Linn progressing this. PL/AC

 **Newsletter:** This was published as agreed. June apologised that the UCT

 information was not included.

1. **Treasurers Report**
2. **Surgery News/Comments Box:** Due to the number of bank holidays and the resulting loss of appointments it has caused a great deal of problems for people able to get appointments at the surgery. The out of hour service was offered wherever possible. The situation is improving and will be helped with the return of Dr Teare after maternity leave. Our Senior Paramedic, Stuart, employed by the Neighbourhood Group has broken an arm so will be out of action for two months which will cause a problem as he was doing a lot of the home visits. The “Care Navigators” role seems to be working well with no reports of patients complaining about the questions they need to ask. The 1st Contact Practitioner MSK is also working well.

The July survey results should be interesting

**Comments Box:** Nothing to report.

1. **Fund Raising.** The Cake sale held on Tuesday 16th April. Was a great success, everyone was thanked for their contributions and help. The afternoon was quiet due to running out of cakes.

The Children’s “Guess the name of the Chicken who laid this Egg” competition was also a success.

It was suggested that we consider repeating this with a Christmas theme.

 Flu Clinics: Dates will be confirmed at the next meeting. It was suggested that we

 think about the placing of the raffle table to avoid congestion.

1. **AOB.** Alison reported that she has now moved and all is going well for her future plans.

Phil reported that the possibility of a Health Centre at the Staggs Farm development was now on hold. Health Care provision for the area was discussed. Alison reported that John Tasker House are developing their facilities at Felsted and they are looking into possibilities for Angel Lane.

1. **Date of Next Meeting: Tuesday 23rd July 2019**  3pm